

## REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Special Services

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### Board of Directors Meeting Agenda Thursday, July 21, 2016 Central Office

#### Minutes

**School Board Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Seth Hall, Gail Hawes, Natasha Irving, Danny Jackson, Lynda Letteney, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons, Bob Williams, Dennis Wooster

#### I. Opening

##### A. Call to Order by Chair Danny Jackson at 7:01 p.m.

1. Pledge of Allegiance
2. Declaration of Quorum 945 of 1000
3. Note Absences – Cheryl Cichowski, Seth Hall (arrived 7:09 p.m.), Natasha Irving (arrived 7:04 p.m.)
4. Adjustments to the Agenda – N/A

#### II. Audience with the Public

#### III. Consent Agenda – Approve Minutes of July 7, 2016

Motion: Lynda Letteney      Second: Sandra O'Farrell  
Vote: 633 – 0 – 166 (Erik Amundsen, Tod Brown, Errol Silvestri)

#### IV. Superintendent and/or Chair Reports

##### A. Superintendent's Report

- Attached

##### B. Board Chair's Report

- Discussion of board committees
- Attached

##### C. Business Manager's Report

- Attached

##### D. Student Representative(s) Report

#### V. Reports from Schools

## VI. Educational Issues

## VII. Action Items

### A. Approve nominations of the following:

- a. Rachel Glynn – Grade 2 Teacher – Warren
- b. Debra Dean – LEAD Lifeskills Teacher – Miller
- c. Kellie Brann – Kindergarten Teacher – Miller
- d. Sally Monroe – Kindergarten Teacher – Warren  
Motion: Guy Bourrie    Second: Dennis Wooster  
Vote: 903 – 0 – 42 (Brooke Simmons)

### B. Approve transfer of funds between accounts

- a. The Finance Committee recommends the following budget transfers:
  - i. Article 1-Regular Instruction to Article 2-Special Education = \$125,000
  - ii. Article 8-Transportation and Buses to Article 9-Facilities and Maintenance = \$42,000
  - iii. Article 5-Student and Staff Support to Title IIA = up to \$6,500
  - iv. Article 5-Student and Staff Support to Local Entitlement – up to \$5,000
  - v. Article 5-Regular Instruction to Title IA = up to \$120,000  
Motion: Dennis Wooster    Second: Errol Silvestri  
Move the motion: Guy Bourrie    Vote: 945 – 0 – 42 (Brooke Simmons)  
Vote on the motion: 945 – 0 – 42 (Brooke Simmons)

### C. Approve recommendation of the finance committee to accept the following proposals

- a. Roofing to G & E Roofing  
Motion: Dennis Wooster    Second: Guy Bourrie  
Vote: 945 – 0 – 0
- b. Flooring to Institutional Interiors  
Motion: Dennis Wooster    Second: Sandra O'Farrell  
Vote: 945 – 0 – 0
- c. Paving to J.A. Gilbert & Sons, Inc.  
Motion: Dennis Wooster    Second: Gail Hawes  
Vote: 945 – 0 – 0

### D. Approve policies for 2<sup>nd</sup> reading

- a. DB – Annual Budget
- b. DIN – Scholarship Trust Funds Investment and Spending Policy
- c. EBCA (EBC) – Comprehensive Emergency Management Plan  
Motion: Natasha Irving    Second: Brooke Simmons  
Vote: 872 – 0 – 73 (Seth Hall)

**VIII. Presentations – Elek Miller, Drummond Woodsum**

**IX. Committee Reports**

- A. Finance Committee – August 4th @ 5:30 p.m. – Central Office**
- B. Facilities-Transportation Committee – August 11<sup>th</sup> @ 4:30 p.m. – Central Office**
- C. Policy Committee – September 6<sup>th</sup> @ 5:00 p.m. – Central Office**
- D. Curriculum Committee – September 15<sup>th</sup> @ 5:30 p.m. – FVS**
- E. Personnel Committee – TBD @ 5:00 p.m. – MMS**

**X. Region 8 Board – July 25<sup>th</sup> @ 7:00 p.m. – MCST**

**XI. Adjournment at 9:18 p.m.**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

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To: Members of the Board of Directors  
From: Steve Nolan  
Date: July 15, 2016  
Subject: Board Agenda for July 21, 2016

- I. Opening
- II. Audience with the Public
- III. Consent Agenda
- IV. Superintendent and/or Chair Reports



- A. Superintendent's Report

- 1. We hosted a two-day *Understanding by Design* workshop on July 13-14 for about 40 administrators and teachers as part of implementing Marshall's professional practice model.
- 2. Our administrative team will be meeting on July 19-21 to continue learning about Marshall's professional practice model, plan for next school year, and MANDT training.

- V. Reports from Schools – There are no reports from schools in June and July.

- VI. Educational Issues

- VII. Action Items

- A. Approve nominations of the following:

You will be asked to approve nominations for the teachers included on the Board agenda. Please review the nomination forms included in this Board packet.

B. Approve transfer of funds between accounts

You will be asked to approve the transfer of funds between accounts as part of the close of the 2015-16 fiscal year. Please review the summary of the proposed transfers included in this Board packet.

C. Approve recommendation of the finance committee to accept the following proposals

You will be asked to approve proposals for the items included on the agenda. Available summary information is provided as part of this Board packet for your review. The remaining proposals close next week prior to our Board meeting.

D. Approve policies for 2<sup>nd</sup> reading

You will be asked to approve the policies included on the agenda.

VIII. Presentations – Elek Miller, Drummond Woodsum

IX. Committee Reports

X. Region 8 Board

XI. Adjournment

## **Board Chair Report 07/21/16**

- 1) If you are going to miss a board or committee meeting, please remember to let the Superintendent, myself, or the committee chair know of your absence.
- 2) Is anyone having email issues? If so, please let me know so we can fix it.